



Application for TASC District 3 Office

School	
Position Sought	
Advisor's Name (person who will serve on the Board if elected to office)	
School Address	
School City, State, Zip	
Advisor's Email	
Advisor's Cell Phone	
Principal's Name	
Student Representative (Student who will serve on Board if school is elected to office)	

A school wishing to run for one of the District III officer school positions should:

- Attended and responded to roll call in the afternoon business meetings of most recent Fall and Spring District 3 Conferences.
- Current paid member of TASC and have been a member the year preceding its nomination.
- Submit a letter of intent to run for office, signed by the school Principal.
- Submit a complete Application for TASC District 3 Board Office.
- Submit a complete rough draft of the campaign presentation to be performed at the District III Spring Convention.
- Submit a preliminary financial statement showing the budget for the campaign not exceeding \$500.

District III accepts electronic submission of forms. Please print form, obtain signatures, scan and email the form as one document. Please indicate in the **E-mail subject line** and **save the title of the document** with the following information:

- **D3BOARD_INTENT TO RUN_2023-2024_School Name_ School City**
- **E-mail** to the District III Vice-President School Advisor at dwilliams@duncanvilleisd.org
- **Request a read receipt from form submission.**

When you submit your form, please do so in the following order.

- Application
- Letter of Intent
- Campaign Presentation Rough Draft
- Financial Statement

Notes and Recommendations:

- The school runs for the office with one student representative and one advisor, which will serve on the District 3 Board. At the written request of the school, those representatives may be changed at any time.
- It is highly recommended that the School Advisor have completed at least 2 years of District Events.
- **Reminder:** spring conference host school may NOT apply to run even in the case of a vacancy.

******All required forms must be submitted by JANUARY 20, 2022******

Updated June 2018

Acknowledgements of Responsibilities

Advisor, principal and student must initial each item below and submit with a letter of intent to run for office.

Initial			Officer Responsibilities
Principal	Advisor	Student	
			We understand, if elected, both advisor and student representative will be expected to participate in District 3 Membership Initiative.
			We understand, if elected, both advisor and student representative will be expected to attend the District 3 Executive Board Meeting and Training Retreat. Please make tentative arrangements for early June.
			We understand, if elected, both advisor and student representative will be expected to attend the District 3 Pre-Fall Conference Board Meeting held no less than 1 month prior to the conference
			We understand, if elected, both advisor and student representative will be expected to attend the District 3 Fall Conference and Advisor Training.
			We understand, if elected, both advisor and student representative will be expected to attend the District 3 Leadership Forum (Advisor, President, Principal Luncheon).
			We understand, if elected, both advisor and student representative will be expected to attend the District 3 Overnighter.
			We understand, if elected, both advisor and student representative will be expected to attend the District 3 Pre-Spring Conference Board Meeting held no less than 1 month prior to the conference.
			We understand, if elected, both advisor and student representative will be expected to attend the District 3 Spring Conference.
			We understand, if elected, both advisor and student representative will be expected to attend the District 3 Transition Meeting.
			We understand, if elected, both advisor and student representative will be expected to attend any other District 3 Meeting as assigned by the Executive Board President.
			We understand, if elected, both advisor and student representative will be responsible for all expenses related to all travel for District and Board Events and Initiatives (i.e. travel to District 3 Overnighter).

			We understand, if elected, our school could be responsible for presenting information at the District 3 Advisors Workshop, District 3 Overnighter, District 3 Fall Conference, District 3 Spring Conference, the TASC Middle Level Annual Conference, and the TASC HS State Annual Conference.
			We have read and understand the specific responsibilities and requirements of the office, as stated below, in which we are running.
			If elected, we agree to serve the full term of our office.

Principal's Signature:		Date:	
Advisor's Signature:		Date:	
Student's Signature:		Date:	