

## **TASC District III Overnighter**

The purpose of the District III Overnighter is to provide a networking opportunity and a re-energizing of councils. Councils must be paid members in order to attend. This document is to provide a process for organizing the District III Overnighter.

### **GENERAL INFORMATION**

- Facilities
  - Camp Hoblitzelle, Midlothian, TX
  - Reservation/deposit made no later than 1 week following the summer board meeting/officer training.
  - Ensure 1 dorm room available for advisors (female)
  - Depending on theme and student interest, the “social” time Friday may be a S’mores bonfire or a movie/snacks related to the theme.
- Friday dinner
  - Ask what kind of dinner on registration form
  - Contact Friday’s dinner facility no later than 2 weeks prior to the overnighter to place the order.
  - Remind participants with dietary restrictions that we cannot cover all situations.

### **OVERNIGHT JC SELECTION PROCESS**

- Student Board members are the only automatic JCs for the overnighter. They will not be counted in their school’s two allotted applications.
- The application will be available via the District website.
- Each school may submit 2 applications. If the number of applicants is not reached, special consideration will be given to the schools who originally applied.
- Application is due no later than 2 weeks (in hand) prior to the fall district conference.
- All applicants must be in attendance at the fall conference. A “live interview” will be held during the fall conference for willing applicants. Accepted JCs will be notified by the end of the conference. If a student has a previous obligation that cannot be changed, they may pre-record a video to be submitted to the Parliamentarian school in charge of JC interviews 24 hours prior to the fall conference. The application and interview process is coordinated by the Assistant Executive Secretary.

### **JOB DESCRIPTIONS**

- District Coordinator:
  - Work with student board members to determine a theme and purpose
  - Provide “training” for overnight JCs.
  - Organize the consultant (work with treasurer for payment)

- Coordinate JC training with consultant and JCs if the consultant is not available prior to the overnigher.
- Executive Secretary
  - Create and monitor registration
  - Issue invoices to registrants (may work with treasurer)
  - Organize room assignments
- Assistant Executive Secretary
  - Coordinates JC “live interview” and pre-recorded videos.
  - Creates a committee to oversee “live interview” and works with committee to choose JCs
- Treasurer
  - Make facility reservations
  - Coordinate order for Friday’s dinner
  - Responsible for all financial aspects
- Parliamentarian
  - Collects JC applications and work with Assistant Executive Secretary to coordinate application and interview process.
  - Coordinates shirt order based on design determined by board members