

TASC District III Forum on Leadership

The purpose of the Forum is to provide an opportunity for councils (advisor and president) to network, collaborate, and showcase their work to administration and the community. It allows councils to educate their principals and superintendents as to the purpose and goals of student council and advocate for support of their organization.

General Event Information

- The event will be held during the 1st full week of November – if possible.
- The event will include:
 - training in advocacy for student council advisor and president
 - opportunities to network with administrators (principals and superintendents) and with any other community members or public officials present
 - a panel of stakeholders to discuss the value and benefits of active student councils.
 - a meal.
- The event will be held at a central location for the district.
- Facility reservation/deposit will be made no later than the end of September. Ensure the contract includes the following, as needed: AV equipment/screen, additional tables for displays, podium for stage, and other items needed.

Event Communication and Sponsorship

- Schools will be notified of the event, receive an invitation, and receive registration information at least 6 weeks prior to the event from the district coordinator.
- The District Coordinator will ensure that advisors receive a digital invitation to forward to principals and superintendents inviting them to the event no less than 6 weeks prior to the event.
- The District Coordinator will prepare an invitation and sponsorship information to be sent to community supporters and public officials.
- The board or a selected committee will work to find donors to sponsor tables for the event. The committee will target public officials and businesses for said sponsorship.
- Remind schools within the same school district that it is their responsibility to determine which school is inviting the superintendent and who is going to pay for it.
- All registration information will include a reminder that registering for the event obligates the school to pay for those registrations.

Decor and Set Up

- The Board needs to provide or arrange to have appropriate table decor for the tables at the event. Centerpieces may include quotes/feedback from the community or graduates and how it helps beyond high school.
- The District Coordinator needs to have a sign-in table for the district treasure to record payment and attendance. Attendance spreadsheet will be available on the officer google drive for the treasurer's use.
- The District Coordinator should ensure the following are working and available:
 - AV equipment/screen
 - Additional tables for displays
 - Podium for stage
 - Misc.

Display Boards

- Ask schools to bring pictures/description of events to the fall conference to help create display boards to share ideas and events that student councils are organizing in their schools and communities.
- Ask contributing schools to have students at the event to answer questions and share information about the projects displayed.

Tentative Schedule

- 9:00 Registration for Advisor and School President
Advocacy Training
Presidents and Advisors create brief speeches (elevator speeches) to share their student council story, which could include some of the following:
- Benefits/what learned from summer workshop/advanced workshop attendance
 - Benefits/what learned from state conference attendance
 - Benefits/what learned from participation in district events
 - Benefits/what learned from participation in student council at the local/home level
 - Benefits/what learned from having the support of their principal/superintendent
- 10:30 Registration for Principals, Superintendents, and other guests
- 11:00 Welcome from District Coordinator and District President
Mixer/Icebreaker which allows Presidents and Advisors to share speeches.
Display/powerpoint/video of what student council is, what we do, and why we're a benefit to our schools.

Lunch

Panel of Leaders - This will include president(s), advisor(s), principal(s), and superintendent(s) answering a series of questions concerning the value of administrators partnering with student councils to improve school climate and culture.

School Representatives sit together to discuss and evaluate school, district and student council goals and ways to partner to ensure that all stakeholders benefit.

Wrap up from District Coordinator.

1:15 Advisor and President Debrief and Networking

2:30 Conclusion
District Officers Clean Up